

IDAHO PEACE OFFICER STANDARDS & TRAINING PROCEDURE

12.12 ADVANCE APPROVAL OF IN-SERVICE TRAINING

A. General

IDAPA 11.11.01.133.02 requires all third-party in-service training organizations to be pre-approved. The Council may produce a list of organizations which may be exempt from this process. To be eligible for an exemption from the pre-approval process, the organization must have a reputation for providing quality training, be well established organizations within the law enforcement training community, or offered through a regionally accredited college or university.

If an organization does not meet that criteria, the training must be approved in advance. Once the organization has been approved, and the organization teaches at least one class each calendar year, for three years, they can be moved to the POST-approved list.

B. Definitions

“Host agency” is an Idaho law enforcement agency which will be responsible for submitting the completed training roster after the in-service training has been completed. The training roster will be submitted through the electronic roster submission system as established by POST, unless otherwise determined by a Regional Training Coordinator.

“IADLEST” is the International Association of Directors of Law Enforcement Standards and Training.

“Lesson plan” is a document which details the structure and format of the course of instruction to be provided. A lesson plan, at a minimum, should have a list of objectives, method(s) of instruction, and if necessary, a mechanism for testing. The lesson plan should be readable and comprehensive. The lesson plan should have a demonstrable relationship between the objectives and teaching materials. Therefore, any organization submitting an incomplete lesson plan will not be given POST approval. For example, a PowerPoint presentation is not considered a lesson plan, although it is part of the classroom teaching materials.

“Regionally accredited” is a college or university which is accredited by the Accrediting Commission for Community and Junior Colleges Western Association of Schools and Colleges, Higher Learning Commission, Middle States Commission on Higher Education, New England Commission of Higher Education, Northwest Commission on Colleges and Universities, Southern Association of Colleges and Schools Commission on Colleges, or the WASC Senior College and University Commission.

“Third-party training organization” is any organization, vendor, or individual, who is not in whole, or in part, of an Idaho Law Enforcement profession (IDAPA rule 11.11.01.010.43 defines Law Enforcement Profession), and who provides law enforcement related in-service training. The organization may be part of the federal government, a law enforcement or criminal justice agency from another state, a regionally accredited college or university, a not-for-profit organization, private company, or an individual who does not have a current Idaho POST Instructor Certification.

IDAHO PEACE OFFICER STANDARDS & TRAINING PROCEDURE

“Well established” as it is used in the context of this policy, is an organization who is firmly established, with a history of providing quality training regionally or throughout the United States. It may also apply to an organization which has provided training in Idaho consistent within the parameters set forth in IDAPA Rule 11.11.01.133.02.a.

C. In-State, In-Service Training Provided by a Third-Party Training Organization:

1. At least thirty (30) days prior to an in-service training session, the host agency will submit the following documents to a Regional Training Coordinator:
 - a. A course outline;
 - b. A description of the subject material and the time period devoted to each subject area;
 - c. A description of the law enforcement personnel to be instructed;
 - d. A résumé on each instructor, unless the instructor is Idaho POST certified or approved;
 - e. A lesson plan and all presentation and handout materials used in the course.
2. The course must be at least four (4) hours in length to be considered for approval.

D. POST Approved Third-party Training Organizations

1. POST will maintain a list of organizations which have been vetted by IADLEST, have complied with the advance approval process and have provided instruction in Idaho at least once in each of the three preceding years; or meets the following criteria:
 - a. An organization within the federal government of the United States. This does not include subcontractors, or other similar organizations that are not direct subdivisions of the federal government, unless they meet the requirements set forth in Section C, or who meets the requirements of Section D.1.d-e. Military organizations would be included if they have a direct law enforcement relationship with civilian law enforcement (For example, Redstone Arsenal).
 - b. A state equivalent of a peace officer standards and training criminal justice agency.
 - c. A regionally accredited college or university.
 - d. National, or regional law enforcement organizations who have a direct training or policy development function.
2. POST retains the right to add, or remove, any organization from the POST approved list for any reason, at any time.
3. Idaho law enforcement agencies will need to contact their Regional Training Coordinator to inquire if a specific organization has been approved.