

Idaho POST Academy General Information

In order to make your stay at the Academy more comfortable and give you information in advance, the following information has been made available to you. Although these are not rules and regulations per say, all of the information in this document is enforceable and must be adhered to for the safe and orderly operation of the Academy.

If you have any questions on the following information, or any other questions on the operation of the facility, feel free to discuss it with one of the Training Specialists.



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I. GENERAL INFORMATION

- A. MAILING ADDRESS - The Idaho POST Academy is located at 700 South Stratford Drive, Meridian, Idaho. The mailing address is:
Student's Name
POST Academy, Session # _____
700 South Stratford Drive
Meridian, ID 83642
- B. TELEPHONES - Each dorm room has a phone, which will receive incoming calls and will make outside local calls only.
- C. PERSONAL CALLS - Personal telephone calls by students are not permitted on the POST office lines unless of an emergency nature. Public telephones are located in the training building hallways, dorm rooms, and dorm lounges for outgoing local calls. You must first dial an 8 to access an outside line.
- D. VISITORS - Students are allowed to have one adult (18+) visitor per week join them in the cafeteria for lunch meal only (no children allowed). Visitors are not allowed to bring food to the students during lunch hours. Students are expected to eat the meals that are provided for them, unless they can show medical reasons to the contrary. Students must get permission from their Academy Coordinator **prior** to an adult visitor being on campus for lunch. Visitors must purchase any meal they consume at their own expense.
- No other visitors are permitted at the Academy or Dormitory except officials of the city, county and state governments, law enforcement officers and instructors with prior clearance through POST Staff. For security purposes, no persons are allowed in the sleeping or dorm lounge areas except those persons currently enrolled in the Academy. If a student needs uniforms or equipment during the week and a family member must make the delivery, the items should be brought to the office and left with the POST Staff during normal business hours. Students are not allowed to give tours to visitors during their training at the Academy. The only exception to this rule is on Graduation Day.
- E. SCHEDULES - Daily schedules will be furnished to the student upon checking into the Academy. Schedule may change without notice, so be FLEXIBLE.

II. ITEMS AND SUPPLIES NEEDED

- A. NOTE-TAKING MATERIAL - Note taking material will not be provided by POST and students must bring all note taking materials from home.
- B. ROOMS - Students staying on campus will be housed in a dorm room with two persons to a room. Beds, dressers, desks, and closet space are provided. Pillows, blankets, bedspreads, and linen will be furnished by the Academy. It is recommended students bring coat hangers for clothing they wish to hang up.
- C. TOILETRY ARTICLES AND OTHER SUPPLIES - Students must furnish their own toiletry articles, towels, face cloths, soap, shower shoes, and money for personal expenses. Students must also bring with them a cup with a lid for beverages. Due to possible adverse weather conditions, it is also suggested that students bring with them aspirin, cold tablets, Vitamin C, or other medication they feel necessary. Students may bring their own laptop computer or electronic tablet and extra desk lights if they desire.
- D. RESPONSIBILITY FOR PERSONAL PROPERTY - Personal property may be left in the student's room. The Academy is not liable for loss or damage to personal property. Any property damage shall be

brought to the immediate attention of a POST staff member. It is the student's responsibility to keep the dormitory locked at all times.

- E. ACADEMY LINEN - Linen pickup will be as follows: sheets and pillowcases will be exchanged on a weekly basis. Failure to turn in linen will result in the student being billed. Coin operated laundry facilities are available at the Academy. Each student should bring laundry soap and coins for the machines.
- F. DORMITORY KEYS - Keys to the dormitory will be issued at the time of check-in at no charge. A replacement fee of **\$100.00** will be charged for any lost key.

III. UNIFORMS

- A. ADVERSE WEATHER CLOTHING - Students should bring ample warm clothing for use on the driving course and firing range in case of adverse weather: heavy boots, socks, long underwear, hat, coat, gloves, sunscreen, and rain gear.

IV. ACADEMIC REQUIREMENTS

- A. EXAMS - Students will be tested on all subject areas covered during the course of an Academy. A certification exam will be given in the final week of the Academy session.
- B. MINIMUM PASSING - Each student is required to score a minimum of 75% on all weekly exams. Some use of force exams (written and practical) may require a higher minimum passing score (ie: Firearms, Arrest Techniques).
- C. CERTIFICATION EXAM - Each student must pass the certification exam with a minimum score of 75%. If any student fails the Certification Exam, they will be dismissed from the academy and not be able to graduate with their class. They can retake the exam after 30 days of failed exam, but no later than 6 months after the end of their academy.
- D. DISMISSAL FOR FAILING - Students who fail to get a minimum score on any written exam will have the opportunity to retake the exam. Once a student fails an examination they will be required to be on a study plan. If a student fails a second examination and they did not participate in the mandatory study plan, they will be dismissed from the academy and not be given an opportunity to re-take the failed exam. If the student fails a third examination they will automatically be dismissed from the academy without an opportunity to retake the third examination.