

**LAW ENFORCEMENT  
ADDRESS CONFIDENTIALITY  
APPLICATION**  
(CHAPTER 58, TITLE 19, IDAHO CODE)

**Instructions to Applicant:**

- 1) Fill out and sign application
- 2) Get signature from the head of your agency or his/her designee
- 3) Make one copy of application for each public entity
- 4) Deliver application to each public entity
- 5) Entity may require photo I.D. issued by your law enforcement employer

<b>Type of Application:</b> New      Renewal (Check One) <input type="checkbox"/> <input type="checkbox"/>			
<b>APPLICANT'S LEGAL NAME</b> (Last, First, Middle) and Aliases _____			<b>DATE OF BIRTH</b> (mm/dd/yyyy) _____
<b>Spouse/Children in Household</b> (Last, First, Middle)		<b>Last 4 digits of Social Security #</b>	<b>Birth Date</b>
1. _____		_____	_____
2. _____		_____	_____
3. _____		_____	_____
4. _____		_____	_____
5. _____		_____	_____
<b>ADDRESS OF APPLICANT'S LAW ENFORCEMENT EMPLOYER (To be used as official address on all public records)</b> Street Address _____ City _____ ZIP _____ County _____ Contact Phone _____			
<b>TELEPHONE #1</b> (circle one) work/cell (      )		<b>TELEPHONE #2</b> (circle one) work/cell (      )	
<ul style="list-style-type: none"> <li>• <i>By enrolling in the Law Enforcement Address Confidentiality Program, I knowingly and voluntarily designate my law enforcement employer and their employees as agent for purposes of service of process and receipt of first-class, certified, or registered mail.</i></li> <li>• <i>I release and waive all future claims against my employer for any claim that may arise from participation in the program except for a claim based on gross negligence.</i></li> <li>• <i>I have read and I understand the "Law Enforcement Address Confidentiality Summary for Applicants and Public Entities" which is part of this application.</i></li> <li>• <i>I solemnly swear or affirm, to the best of my knowledge, all of the information contained in this application is true and that I am currently employed as a law enforcement officer as defined in Section 19-5801, Idaho Code.</i></li> </ul>			
_____ Print Applicant's Name		_____ Date	
_____ Signature of Applicant			
<i>I solemnly swear or affirm that the applicant listed on this application is employed by</i> _____ <i>as a law enforcement officer as defined in Section 19-5801, Idaho Code.</i> (List Employing Agency)			
Printed name/title of head of agency or his/her designee _____			
Signature of head of agency or his/her designee _____			
Date _____ Contact Phone _____			

**Law Enforcement Address Confidentiality**  
**Summary for Applicants and Public Entities**

Law enforcement officers as defined in Chapter 58, Title 19, Idaho Code are entitled to keep their home address confidential with any public entity in Idaho. Examples include but are not limited to, Voter registration, Department of Motor Vehicles, Assessors, Recorders, Public Schools, Fish and Game etc.

Notwithstanding any other provision of state law, a public agency shall not disclose to any person or entity the Idaho residential street address and telephone number of a law enforcement officer and such officer's residing household member(s) upon submission of an application and fee, not to exceed the actual cost to the agency, except under any of the following circumstances:

- (1) If directed by a court order, to a person identified in the court order.
- (2) If requested by a law enforcement agency, to the law enforcement agency.
- (3) If requested by a financial institution or title company for business purposes, to the requesting financial institution or title company or
- (4) If the law enforcement officer provides written permission for disclosure of such information.

"Law enforcement officer" means any current federal officer, peace officer, parole officer, probation officer, correctional officer, county detention officer and any person who prosecutes criminal cases. The term "law enforcement officer" shall not include a person who holds an elected office. (Section 19-5801 Idaho Code defines these persons in greater detail)

Law enforcement officers may submit an application to a public agency requesting that the public agency use an alternative Idaho mailing address rather than the Idaho residential street address of any such officer and of any such officer's residing household member(s) on all applications and on all identification cards, licenses, certificates, permits, tags and other similar documents that are issued to the officer or to such officer's residing household member(s) by the public agency. A public agency receiving such application shall comply with the request.

A person shall cease to be eligible for an exemption under this chapter if such person ceases to be a law enforcement officer or a residing household member. Within thirty (30) days of such cessation, the person shall notify, in writing, every public agency to which the person has made an application stating that he or she is no longer eligible for such exemption. If a law enforcement officer changes employment but is still eligible for an exemption under this chapter, such law enforcement officer shall, within thirty (30) days of changing employment, submit a new application to every public agency to which such officer has made an application.

Nothing in this chapter shall prevent a public agency from obtaining the residential street address and telephone number of a law enforcement officer and of any residing household member(s) for their records but it shall not be disclosed except under one of the exceptions listed above. A law enforcement officer who has submitted an application pursuant to the provisions of this chapter shall provide his or her current Idaho residential street address to his or her employing entity.

Upon receipt of an application and fee, the public agency shall comply with the provisions of this chapter for a period of four (4) years. Thereafter, law enforcement officers may renew the exemption by submitting a new application and fee, if any. The public agency may establish a fee schedule not to exceed the actual cost to the agency of complying with the provisions of this chapter.

**For Office Use Only:**

**Checklist for Public Entity accepting application:**

- \_\_\_\_ Checked employee photo I.D. from applicant verifying he/she is law enforcement officer
- \_\_\_\_ Signatures of applicant and his/her employer are on application

**Notes:**