

### **Idaho Peace Officer Standards and Training**

700 South Stratford Drive, Meridian, Idaho 83642-6202



Brad Johnson
Division
Administrator

Jil Nichols

Deputy Division

Administrator

### APPLICATION FOR HIGHER CERTIFICATION WORKSHEET

To ensure applicant meets the minimum standards as outlined in the POST Council Administrative Rules and to avoid a delay in the issuance of the certification, please complete this worksheet before applying.

Name:	<b>Higher Level Certification Minimum</b>					
	Requirement Breakdown					
Education:	Bachelor Degree					
	Associate Degree					
	Number of college credits if applica	ant doesn't hold a degree				
Note:1 semester accredited college	college credit = 20 POST training hou	rs. Credits must be from a	regionally			
If military law e	inforcement training is to be counted to w Enforcement Credit Application.	wards education and exper	rience, please			
Training:	POST Training Hours to Date (POS	ST Profile available throug	gh agency admin.)			
level courses comple	ervisor, Management, or Executive level ted within the last three years of your application level courses, Management 700+, Executive level.	oplication date.	hours of qualifying			
Course Number	Title of Course	Date	Hours			
		·				
Experience:	Years of full-time, relevant disciple	line experience. (IDAPA 1	1.11.01.071)			
Note: Part-time	and/or reserve experience are not inclu	nded in years of experience	e.			

Phone: (208)884-7250 | (866)670-7678 post.idaho.gov | contactus@post.idaho.gov



# PEACE OFFICER STANDARDS AND TRAINING (POST) APPLICATION FOR CERTIFICATION



I. EMPLOYMENT INFORMATION						
Legal First Name		Full Middle Name	Last Name	Maiden, Nick Aliases	Names,	•
Home Address (Number,	Street)		City, State, Zip	Home Phone Number	/ Cell	
DOB		POST ID#:	E-Mail	<u>.</u>		
Agency				Agency Phone		
		II. CERTIFICATION	ON REQUESTED			
PEACE OFFICER:	Basic In	ermediate    Advanced    Mas	ter Supervisor (include job de	escription)		
	Management (i	nclude job description) 🔲 Execut	ive Reserve Level I Mar	ine Reserve Level I		
DETENTION OFFICER	R: Basic E	Intermediate Advanced	Master Supervisor (include jo	ob description)		
	☐ Managem	ent (include job description)				
COMMUNICATIONS (	DFFICER: 1	Basic	ced Master Supervisor (i	nclude job description)		
		Management (include job descrip	otion)			
JUVENILE CORRECT	IONS OFFICE	R: Basic				
JUVENILE DETENTIO	N OFFICER:	Part-time Basic Basic	Intermediate			
JUVENILE PROBATIO	N OFFICER:	☐ Basic ☐ Intermediate				
ADULT MISDEMEANOR PROBATION OFFICER:  Basic Intermediate Advanced						
CORRECTION OFFICE	ER: Basic					
FELONY PROBATION	& PAROLE (	<b>DFFICER</b> : Basic				
<u><b>K-9</b></u> : Dog's Name:	Patro	l Controlled Substance Detect	ion Tracking Evidence S	earch Explosive Subst	ance Det	tection
		III. LAW ENFORCEN	MENT EXPERIENCE			
List your work history beg current rank/position. At		nr present job. <i>If applying for Supe</i> necessary	ervisor, Management, or Executi	ve certificate, list date prom	oted to y	your
From To mm/dd/yy mm/dd	//yy	Agency, City, State	Position/Rank Held	Date Promoted to Rank	F/T	P/T

<sup>\*</sup> When using IDAPA approved college credits to qualify for certification, submit a copy of an official transcript with application. <u>IDAPA 11.11.01.053.d & .071.06</u>

## CONVICTIONS INCLUDE WITHHELD JUDGMENTS, BOND FORFEITURES, DISMISSED OR EXPUNGED CHARGES OR CONVICTIONS LATER SET ASIDE. (See IDAPA 11.11.01.10.09 for Conviction Definition)

Provide an explanation, police records and court documents for each charge not previously disclosed to POST. Use a separate sheet(s) as necessary. Additional charges can be listed on attached sheet(s). Provide printed name, signature and date completed on sheet.

LIST ALL MISDEMEANOR DU	CONVICTIONS IN THE FIVE (5) YI	EARS PRIOR TO APPLICATION.	
Approximate Date	Police Agency	Charge	Previously disclosed to POST
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
LIST ALL MISDEMEANOR CO. OCCURRED. (See IDAPA 11.11.0		CRIMES OF DECEIT NO MATTER HOW LONG A	AGO THEY
Approximate Date	Police Agency	Charge	Previously disclosed to POST
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
LIST ALL OTHER MISDEMEAN	NOR CONVICTIONS IN THE FIVE (	5) YEARS PRIOR TO APPLICATION.	
Approximate Date	Police Agency	Charge	Previously disclosed to POST
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
LIST ALL FELONY CONVICTION	ONS RECEIVED SINCE TURNING 1	8 YEARS OLD.	<del>-</del>
Approximate Date	Police Agency	Charge	Previously disclosed to POST
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No

Page 2 of 3 Revised 09/21/2022

#### V. ATTESTATION

Under Idaho law, in accordance with Sections 18-3201, 18-3202 and 18-3203 of the Idaho Code, it is a crime for any public officer, law enforcement officer or person to falsify an official governmental or public record, or provide any false or forged instrument to be filed, registered or recorded in any public office within the state.

I have read the above statement, and I understand that falsifying required information, by commission or omission, will be grounds for denial/revocation of any certification regulated by the Idaho Peace Officer Standards and Training Council. Falsifying required information may be grounds for the filing of criminal charges against me.

\*Applicant must physically sign application.

Applicant's Signature Date

#### VI. RECOMMENDATION OF AGENCY HEAD

Legal responsibility to vet criminal/traffic history for the applicant during the application process is the responsibility of the employing agency. The POST Council authorizes the issuance of a certification, and considers the certification as valid based upon the information provided by the agency. The POST Council considers this or any other certification issued by POST based on information which is falsified, inaccurate, or incomplete for any reason to be invalid pursuant to the Idaho Code 19-5109.4(b)

I understand the applicant must meet the minimum standards as outlined in POST Council Administrative Rules when applying for certification. I attest that my agency has confirmed the applicant still meets the minimum standards by completing a criminal history check prior to submitting this application. The personnel records of this jurisdiction, including the records maintained by the Bureau of Criminal Identification of the Idaho State Police, substantiate this recommendation.

I hereby certify that all the information on this form is true, complete, and correct.

\*Authorized Signer must physically sign application.

**Printed Name of Authorized Signer** 

**Authorized Signer's Signature** 

Date

Peace Officer Standards and Training 700 S. Stratford Drive, Meridian, ID 83642

Email completed application to: certifications@post.idaho.gov

Page 3 of 3 Revised 09/21/2022