



Idaho Peace Officer Standards and Training Policies and Operating Procedures

Section # 3	Basic Training Bureau and Curriculum Office	Origination Date: 6/7/2011
Procedure # 7	Subject: Basic Patrol Academy Testing and Examination Grading	
Reference:	IDAPA Rule	11.11.01.071.04; 11.11.01.075
	ISP Policy	N/A
	IPOST Policy	3.2
Commentary :	<p>POST conducts seven basic training academies for Idaho's law enforcement and peace officers. There are numerous methods of testing knowledge acquired by officers attending the academy. Among those are written and oral testing, written quizzes, computer testing, skills testing, practical exercises, and report writing. POST has established a grade sheet for the various examinations, skills testing and practical exercises.</p> <p>This procedure is designed to provide an objective method to determine an acceptable passing mechanism for successful completion of the basic academy program.</p> <p>Every effort has been made to make the grading policy for those attending the POST Basic Patrol Academy geared to the actual performance of the officer while at the Academy.</p> <p>The following is effective immediately:</p>	
Policy:	It is the policy of the Idaho Division of Peace Officer Standards and Training (POST) that academy training conducted under the authority of POST will conform to specific grading standards to determine successful completion of basic academy programs.	
Purpose:	To clearly identify the process for determining successful completion of the various grading areas leading to basic academy graduation.	
Definitions:	None.	
Procedure:	<ol style="list-style-type: none"> 1. The following items will determine the overall graded items that a student can obtain for the basic academy program. <ol style="list-style-type: none"> a. Graded Items refers to specific performance tests or examinations that are required to be passed during basic academy training for the Patrol Academy. b. Possible Score refers to the maximum score attainable for the graded item. 	
R.A.C.I.		
1. Instructors		



2. Curriculum Office Staff

3. Academy Training Coordinators

4. Academy Training Manager

c. Minimum Score refers to the minimum score acceptable for the graded item. Scores below the minimum score demonstrate unacceptable performance for the graded item.

d. Actual Score refers to the student officer's actual score attained for the graded item.

<u>Graded Item</u>	<u>Possible Score</u>	<u>Minimum Score</u>	<u>Actual Score</u>
PRT-Highest Score	100	50	_____
AT Test	200	160	_____
DUI/SFST Test	100*	80	_____
Firearms Range	200**	85 (Short Course)	_____
		30 (Long Course)	_____
		70 (Shotgun)	_____
CD Exam	100	75	_____
Law Week	100	75	_____
Weekly Exam 1	100	75	_____
Weekly Exam 2	100	75	_____
Weekly Exam 3	100	75	_____
Weekly Exam 4	100	75	_____
Weekly Exam 5	100	75	_____
Firearms Exam	100	80	_____
EVOC Exam	100	80	_____
Final Exam	200	150	_____
Report 1	20	--	_____
Report 2	20	--	_____
Report 3	20	--	_____
Report 4	20	--	_____
Report 5	20	--	_____

*The DUI/SFST Test is a mandatory pass test, but is not calculated into the grade sheet.

** The firearms range score is calculated out of 200 pts from a student's raw score determined at the range.



2. The maximum number of points a student can achieve is 1700. Of these, 600 (~35%) are in psychomotor and practical application areas and 1,100 (~65%) are from written examinations.
3. To calculate a student officer's grade or percentage, POST staff will total the grades received in each of the listed areas and divide the actual score received by the number of points possible. This will result in a percentage (%) number that will be the officer's overall grade for the academy with 75%-79.9% a "C", 80%-89.9% a "B", and 90%-100% an "A". A cumulative percentage below 75% is a failing grade.
4. Each student is expected to maintain a minimum of seventy-five (75) percent average in both academics and practical skills, and may be dismissed if his/her cumulative average falls below seventy-five (75) percent.
 - a. In addition, each student must pass examinations with the indicated minimum scores.
 - b. Failure to obtain the minimum score on any examination may result in dismissal from the academy session.
 - c. Student officers are normally given one retake if they do not pass a written examination at the required proficiency.
 - d. Student officers who retake a written examination or assessment and score above the minimum percentage are given the lowest passing mark on the grade sheet.
5. It is recommended that student officers maintain a copy of their grade sheet scores so they can chart their grade progress.
6. POST believes this policy is a fair and complete evaluation of the officer, and will provide the student officer and his/her department with an accurate assessment of the officer's performance during basic academy training.
7. **PHYSICAL READINESS POINTS**
 - a. Fitness is a very important part of the law enforcement officer's career and lifestyle. POST staff work with students throughout the Basic Patrol Academy to support those already fit for duty and help those struggling in fitness areas to become more proficient, thus laying a foundation for a healthy lifestyle.
 - b. During the first week of an Academy, students take the entry Physical Readiness Test (PRT). The PRT assesses student ability to meet minimum standards in the following categories: 1.5 mile run, 300 meter run, push-ups, sit-ups, and the vertical jump.
 - c. The PRT is uniformly scored; the minimum passing score is 50 points and the maximum score possible is 100 points.



- d. There is a mid-term PRT and a final PRT during the academy. Students must pass one of the three PRT's during the academy in order to successfully complete basic training.
- e. Student officers should make every effort to get the highest score possible during each PRT, as only the highest score will be included in the final grade calculations.
- f. If a student becomes injured during the academy, the provisions of POST Policy and Procedure 4.5 shall be invoked.
 - i. If a medical physician provides the student officer with a doctor's note stating he/she should not participate in part or all of the PRT, scores from the entry PRT may be used for the final PRT, upon approval from the Basic Academy Training Manager, or his or her designee.
 - ii. A student officer who fails to comply with the provisions of POST Policy and Procedure 4.5, and notify the Academy Coordinator of an injury affecting their ability to complete the PRT, may receive a failing score on the assessment and may be dismissed from the academy session.
 - iii. A student may be dismissed for the academy program if he/she fails the entry PRT and then become injured to such a degree that causes the student to not be able to test or pass either the mid-term or final PRT.

Approving Authority	William L. Flink	Official Authority	 Division Administrator	6/7/2011 Date
Revision Dates:	June 7, 2011		Last Revision:	6/7/2011

