



PRESENTS

Supervisor Liability

Public Agency Training Council

DATE:

January 28-29, 2015

Description:

This comprehensive course will provide participants with the knowledge necessary to prevent, identify and manage legal liability in personnel matters. State-specific case law will be utilized to illustrate the potential pitfalls of employee relations in public safety administration and the means by which they can be avoided. The complex nature of today's legal landscape makes this an essential course for supervisors seeking to maintain organizational professionalism while respecting employee rights. Course concepts include:

- Supervisor Liability: What is it?, Sources of liability and how to avoid liability
- Officer Retention
- Conducting Performance Evaluations
- How to deal with the Toxic Employee
- Confronting Sexual Harassment
- Understanding Supervisor Retaliation
- Officer Termination: What are the liabilities?, When is termination worth being sued for?
- Progressive Discipline Policies
- Managing Officer Complaints: Why do I have to be fair?, When is termination worth being sued for?
- Effective Nepotism & Fraternization Policies
- Manageable Light Duty Policies
- Effective Secondary Employment Policies

Contact:

Gina Marchwinski, Sheriff's Training Coordinator (577-3562) or gmarchwinski@adaweb.net with any additional facility or accommodation questions you may have.

Special Instructions:

16 hours of Idaho POST credit are available.

COURSE LENGTH:

0800-1700

Who Should Attend?

This course is designed for Supervisors of all levels in public safety agencies.

Cost:

\$295.00 which includes all training materials, a Certificate of Completion and refreshments.

Location:

Ada County Sheriff's Office, 7180 Barrister Drive, Boise, ID 83704, Entrance 3, Classroom A

Instructor:

Matthew Dolan is a licensed Attorney in the State of Illinois, who specializes in training and advising public safety agencies in matters of Labor and Employment Law. His practice experience focuses on employment discrimination claims brought under federal law, including Title VII of the Civil Rights Act, the Americans with Disabilities Act and the Age Discrimination in Employment Act. Matthew received his Bachelor's Degree in Political Science from DePaul University and his J.D. from Loyola University Chicago School of Law. He is the author of Documenting Employee Performance for Public Safety Supervisors. He has trained thousands of public safety professionals throughout the US in matters of legal liability related to personnel management.

Registration:

To register, contact PATC at www.patc.com (yellow link in upper left corner) or call 1.800.365.0119. No prepayment is required, an invoice can be generated for payment.