



HIGH LIABILITY INSTRUCTOR ENDORSEMENT APPLICATION PACKET



PEACE OFFICER STANDARDS AND TRAINING HIGH LIABILITY INSTRUCTOR ENDORSEMENT

Enclosed in this packet, you will find the documents needed to apply for the High Liability Instructor Endorsement. Your application will be closely reviewed by a POST Regional Training Specialist. Acceptance will be based on such variables as, region, background, recommendations, etc.

In order to be considered for a High Liability Instructor Endorsement you must meet the following criteria:

- 1) Meet all the requirements for certification as General Topics Instructor
- 2) Completion of required High Liability Instructor Schools

To be considered for a High Liability Instructor Endorsement, fill out the High Liability Instructor Endorsement Application and insure the following items have been included:

- 1) Signature of agency head recommending applicant
- 2) Resume/CV of experience and schools attended in preparation for instructing the selected subject
- 3) Certificate of completion for instructor level course(s) in selected subject

Email or mail the **COMPLETED** packet to your POST Regional Training Specialist.

Region 1 Mark Gidney
mark.gidney@post.idaho.gov
615 W. Wilbur Avenue, Suite A
Coeur d'Alene, ID 83815
(208) 209-8696

Region 2 Jil Nichols
jil.nichols@post.idaho.gov
700 S. Stratford Drive
Meridian, ID 83642
(208) 884-7252

Region 3 John Lamm
john.lamm@post.idaho.gov
218 West Yakima
Jerome, ID 83338
(208) 324-6049

Region 4 Matthew Bloodgood
 matt.bloodgood@post.idaho.gov
 5255 S. 5th Ave.
 Pocatello, ID 83204
 (208) 239-9870

To Complete POST High Liability Instructor Endorsement:

1. Upon notification from the POST Regional Training Specialist, you may begin **co-instruction** of the topic for which the application was submitted, in preparation for evaluation as an endorsed instructor in the high liability area.
2. Within one (1) calendar year after completing the high liability instructor school, you must arrange and complete a practical evaluation conducted by your POST Regional Training Specialist. In addition to evaluating the quality of instruction you provide, the Regional Training Specialist will take into consideration documented observation and co-instructor experience, and recommendations of currently endorsed instructors.
3. After ensuring all requirements are met and the High Liability Endorsement Instructor Packet is complete, the POST Regional Training Specialist will attach his recommendation to the packet and forward it to the POST Division Administrator. The POST Division Administrator or his designee will review the POST Regional Training Specialist's evaluation and recommendation, and upon approval, issue the endorsement.

Expiration

High Liability Instructor endorsements will remain valid for two (2) years, with the exception of Firearms endorsements which will remain valid for one (1) year, provided the instructor remains in good standing and complies with all POST requirements for refresher training. High Liability Instructors who fail to instruct for a period of two (2) years, with the exception of Firearms which is one (1) year, will be deemed inactive with respect to the relevant endorsement(s) and may not instruct as a POST instructor in the topic area(s) until they have reapplied. Inactive High Liability Instructors must be re-evaluated by a POST Regional Training Specialist.

Conducted Energy Device

A POST-endorsed Conducted Energy Device instructor must maintain valid certification through the manufacturer for each Conducted Energy Device they are POST-endorsed to instruct. If their certification through the manufacturer becomes invalid for any reason, their POST Conducted Energy Device Instructor Endorsement for that device will immediately be deemed inactive.

Renewal of High Liability Endorsement

To renew the endorsement, you must submit the following to POST:

- a.** A seminar log indicating the instruction of at least one (1) class during the last endorsement period.
- b.** A firearms qualification score sheet witnessed by a current POST-endorsed firearms instructor other than the renewing instructor. The qualification course must be the POST Council-approved course pertinent to the topic the instructor is certified to teach. This requirement applies only to POST-endorsed firearms instructors who are renewing their firearms instructor endorsement. The firearms qualification must be dated within six (6) months of any application, or renewal.
- c.** In addition to the above subsections, instructors of topics related to Defensive Tactics, Firearms, and Emergency Vehicle Operations must complete a minimum of eight (8) hours of continuing instructor training every two (2) years, to include use of force law, liability, and further instructor training specific to the knowledge and skills to teach in the endorsed instructional topic area(s).
- d.** Conducted Energy Device instructors must submit proof of successful completion of the manufacturer's recertification requirements for each Conducted Energy Device they are POST-endorsed to instruct.



IDAHO PEACE OFFICER STANDARDS AND TRAINING HIGH LIABILITY INSTRUCTOR ENDORSEMENT APPLICATION

I. PERSONAL HISTORY		
Legal First Name:	Full Middle Name:	Last Name:
Post Identification Number:	Birth Date: (mm/dd/yyyy)	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
Agency:	Agency Address:	
Email Address:	Contact Phone Number:	
High Liability Endorsement Requested:		
<input type="checkbox"/> Defensive Tactics <input type="checkbox"/> Firearms <input type="checkbox"/> Conducted Energy Device <input type="checkbox"/> EVOC <input type="checkbox"/> Other _____		
II. HIGH LIABILITY INSTRUCTOR COURSE(S) ATTENDED		
Training Date	Course Title	Course Description
III. EXPERIENCE RELEVANT TO HIGH LIABILITY SUBJECT		
Dates	Description of Experience	
IV. ATTESTATION OF INSTRUCTOR ELIGIBILITY		
I hereby attest that to the best of my knowledge the information on this form is true and correct.		
_____ Signature of Applicant	_____ Date	
I have reviewed the instructor packet and recommend the applicant for High Liability Instructor Endorsement.		
_____ Signature of Agency Head	_____ Date	